

Exam. Code : 107201

Subject Code : 2009

BCA Ist Semester

**INTRODUCTION TO COMPUTER AND
INFORMATION TECHNOLOGY**

Paper—II

Time Allowed—3 Hours]

[Maximum Marks—75

Note :— Attempt any **FIVE** questions. All questions carry **15** marks each.

1. (a) What are basic components of Computer Systems ? Describe their interactions.
(b) Describe Batch Oriented applications of Computers. 10,5
2. (a) How many types of Mouse are available in market ? Explain the working of Optical Mouse.
(b) What is the use of Bar Code Reader ? What kind of data a bar coder can read ?
(c) What are Monitors ? How do they differ from Voice Response Systems ? 5,5,5
3. (a) What is Primary Memory ? How is it differs from Secondary Memory ?
(b) Describe the data storage policy of Hard disk. 7½,7½

4. Write notes on :
- (a) OCR
 - (b) Touch Screen
 - (c) Flash Drive. 5×3
5. Explain various options present in Page Setup, Font and Paragraph menu of MS Word. 15
6. Describe the usage of the following :
- (a) Headings
 - (b) Font Styles
 - (c) Positioning
 - (d) Finding and Replacing Text
 - (e) Inserting Symbols. 3×5
7. What are templates in MS PowerPoint ? Explain the use of templates by taking design examples. 15
8. Explain the following :
- (a) Entering Information in MS-PowerPoint slides
 - (b) Slide Sorter view
 - (c) Slide transitions. 5×3